Create U.S. Embassy Beijing Provincial Snapshots

VIRTUAL STUDENT FOREIGN SERVICE

V S F S

Project Title	Create U.S. Embassy Beijing Provincial Snapshots
Project Summary	Create provincial and city snapshots for U.S. Embassy Beijing
Country	China
Agency	Department of State
DoS Office	N/A
Post	BEIJING
Section	POL
Number of Interns	1

Project Description

U.S. Embassy Beijing's Outreach Unit is looking for an intern to research, organize, and create Diplopedia pages on the State Department's intranet to provide snapshots of provincial capital cities in Beijing's consular district. The Outreach Unit is part of the Political Section and works to strengthen U.S.-China cooperation in the provinces of Shandong, Tianjin, Hebei, Shanxi, Shaanxi, Gansu, Qinghai, Inner Mongolia Autonomous Region, Ningxia Autonomous Region, and Xinjiang Autonomous Region. Embassy officials travel regularly to these provinces to engage with local entities and seeks to promote U.S. mission goals where the Embassy has no physical presence. The intern will collect information on relevant provincial cities including: economic and geographical information, provincial leadership and biographies, history of U.S. engagement, as well as primary contacts and other resources. The intern will then use this information to create Diplopedia pages to serve as an information sharing platform for all of Mission China, and will be accessible wihtin the State Department.

Desired Skills Interests

Additional Information

This project requires someone with an ability to organize large amounts of information and data into a concise, clear and useful format that is easily navigable and managed. It is also perfect for someone who wants to learn more about the many different provinces and cities within China. It requires creativity and initiative.

Language Requirements

Language	Speaking Proficiency	Reading Proficiency	Importance
Chinese-Mandarin	No practical proficiency	Limited working proficiency	Nice to Have